



TOURNAMENT LEVY FORM

Levy in respect of the following CA Calendar Tournament

Club: Tournament: Date: 20

The following return should be sent to the CA Manager with a cheque, payable to 'The Croquet Association' within 48 hours please.

1. Premium CA Members (includes Overseas, European, Student, Life and Reciprocal Members)

Event No.	Entry Type	Entry Fee	No. of Entries	Total Fees	25 % Levy (Total Fees ÷ 4)
			X	=	
			X	=	
			X	=	
			X	=	
			X	=	
Total A:					

2. Other Players (includes Standard and Supporter Members)

Event No.	Entry Type	Entry Fee (EF)	No. of Entries (NE)	Total Fees (TF) (EF x NE)	No. of Days (ND)	Fixed Levy (FL) (NE x £5 x ND)	% Levy (TF - FL) ÷ 4
			X	=			
			X	=			
			X	=			
			X	=			
Total B:							Total C:

Total due to the CA (A+B+C) £

See Reverse for payment details.

Payment Reference:

Using this Form

CA Premium Members – Box 1

CA Premium, Overseas, European, Student Life and Reciprocal Members have paid a subscription to the CA, or enjoy reciprocal rights through the World Croquet Federation, which entitles them to priority entry and a cheaper entry fee. The levy for these players is 25% of their total entry fee.

Each line should list the Event number, the Entry Type and the individual entry fee. The 'Entry Type' is the type you have defined in the fixtures book for different fees depending on the entrant's membership of the CA and/or Host Club, ie CA Premium Member, Host Club & Premium Member, etc. The Entry Fee is then multiplied by the number of entries to get the total fee for this entry type. This is then divided by four to get the 25% levy. The levies for each type are then added to get the total to be paid to the CA for CA Premium Members (A).

Other Players – Box 2

The levy for other players is calculated slightly differently: an extra £5 per day is levied on their entries by the CA, known as the 'Fixed Levy'.

Each line should list the Event number, the Entry Type and the individual entry fee. The 'Entry Type' is the type you have defined in the fixtures book for different fees for these players, ie 'Other Player, Host Club & Other Player, etc. The Entry Fee is then multiplied by the number of entries to get the total fee for this entry type. The number of days per event must be filled in as well.

There are then two payments to be calculated: firstly, the Fixed Levy, which is £5 multiplied by the number of entries in each type multiplied by the number of days for that event, which gives a total for that entry type. These are then added to get the total to be paid to the CA for the Fixed Levy (B). The second payment is calculated by taking the Total Entry Fee for each Entry Type, subtracting the Fixed Levy for that type and dividing the result by four, to give the 25% due to the CA. These are then added to get the total to be paid to the CA for the 25% Levy (C). The three totals, A, B and C are added together to get the total amount due to the CA.

Payment of the Levy

Cheques should be made payable to 'The Croquet Association' and returned with the form to the CA Office.

If you wish to pay by Bank Transfer, use the reference TLECLUBNAME, called Payment Reference, MUST be used to identify the payment.

Bank of Scotland

Sort Code: 12-20-26

Bank Acct No: 01827641

Regardless of the method of payment, we require the form to be returned so please return the form to the Croquet Association, Old Bath Road, Cheltenham, GL53 7DF